

## CIVIL SERVICE VACANCY LISTING "PLUS"

**6 JULY 2007**

### WHAT'S NEW THIS WEEK?!

#### **REQUEST FOR LEAVE DONATIONS**

Donations of annual leave are requested for the following employees:

Ms. Nina Robinette, Comptroller Department, MCAS, Beaufort  
Leave donations should be submitted to the MCAS Payroll Office.

Mr. Jeffrey Crosby, G-8, MCRD, PI  
Mr. John C. Spagnoli, Facilities Maintenance Engineering Division, MCRD, PI  
Leave donations should be submitted to the MCRD Parris Island Payroll Office.

Ms. Linda Brown, Dental clinic (at MCAS Beaufort)  
Leave donations should be submitted to the Naval Hospital Payroll Office.

#### **CURRENT CIVIL SERVICE VACANCIES**

The current Civil Service Vacancy Listing "Plus" can also be accessed through the Internet from any computer at any time at <https://www.nhbeaufort.med.navy.mil>, then click "TRI-COMMAND JOBS" in the left column.

**NOTE TO ALL APPLICANTS:** To be eligible for consideration for jobs being announced through CHART, you must have "civil service status". This means that you must (1) currently work in the Federal service; OR, (2) have previously worked in Federal civil service; OR, (3) currently be employed with a Non-Appropriated Fund (NAF) activity; OR, (4) have active duty military service and meet the eligibility requirements for appointment into the civil service through the Veterans Readjustment Act (VRA) or the Veterans Employment Opportunity Act (VEOA) (websites for veterans' hiring programs are listed later in this announcement).

If you do not have "civil service status", then you can only be appointed through OPM's Delegated Examining Unit recruitment process. DEU positions are open to all U.S. citizens. ....

#### **MCRD, PARRIS ISLAND**

For additional information, contact Barbara Bernthal, HR Branch Office, MCRD, Parris Island at 228-2378.

(2) Electrician (HV)  
WG-2810-10  
\$19.14 - \$22.33 ph

DEU (Ann to be posted)  
I and L Dept, FMED

Management Analyst  
GS-0343-11/12  
\$52,912 - \$82,446

CHART  
G-8 Dept

Supv Supply Technician  
GS-2005-06/07  
\$35,752 - \$46,478 pa

CHART  
MCRD ONLY  
I and L Dept, Supply Div

Financial Technician  
GS-0503-05 KPP GS-06  
\$28,862 - \$37,519 pa  
\$32,172 - \$41,823 pa

CHART  
Comptroller Dept

Training Support Asst  
GS-0303-05/06  
\$28,862 - \$37,519 pa  
\$32,172 - \$41,823 pa

CHART  
MCRD ONLY  
G-3 / Ops & Trng

### **MCAS BEAUFORT**

For additional information, contact Caterina Antonacci, HR Branch Office,  
MCAS Beaufort at 228-7272.

Environmental Protection Specialist  
GS-0028-09  
\$43,731 - \$56,849 pa

MCAS only  
NREAO

Financial Technician  
GS-0503-05 FPL GS-07  
\$28,862 - \$37,519 pa

CHART  
Comptroller

Security Assistant (OA)  
GS-0086-05 FPL GS-07  
\$28,862 - \$37,519 pa

CHART  
Adjutant

### **NAVAL HOSPITAL**

For additional information, contact Sheila Sofaly, HRO Branch Office, Naval Hospital  
Beaufort, 228-5574, [Sheila.Sofaly@med.navy.mil](mailto:Sheila.Sofaly@med.navy.mil).

Position Management Specialist  
GS-0301-09  
\$43,731 - \$56,849 pa

CHART  
Human Resources Department

Supv Management Analyst  
GS-0343-12  
\$63,417 - \$82,446 pa

CHART  
Human Resources Department

Management Analyst  
GS-0343-09  
\$43,731 - \$56,849 pa

CHART  
Financial Mgmt

Accounting Technician  
GS-0525-07  
\$35,752 - \$46,478 pa

CHART  
Financial Management

Support Services Specialist  
GS-0342-06  
\$32,172 - \$41,823 pa

DEU (To be announced)  
Directorate for Administration

### **6TH MARINE CORPS RECRUIT DISTRICT**

For additional information, contact Sheila Sofaly, 228-5574,  
[Sheila.sofaly@med.navy.mil](mailto:Sheila.sofaly@med.navy.mil).

Human Resources Assistant  
GS-0203-07  
\$35,752 - \$46,478 pa

CHART  
Duty Location (Charlotte, NC)

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### **AND THERE'S INFO BELOW ABOUT:**

- \* Filling civil service positions through Dept of Navy "CHART" process
- \* Filling civil service position through OPM's Delegated Examining Unit (DEU)
- \* Civil Service Jobs In Other Military Departments and Agencies in Dept of Defense
  - \* Overseas Civil Service Jobs
  - \* Federal Civil Service Employment
- \* Navy / Marine Corps Spouse Employment Resources
  - \* Civil Service Benefits and Thrift Savings Plan (TSP)
  - \* Civil Service Employment Verification
  - \* Civilian Employee Assistance Program
- \* What To Do When A Civil Service Employee Is Injured At Work
  - \* National Security Personnel System (NSPS)
- \* The Negotiated Agreement Between Marine Corps and AFGE Council 240
  - \* HRO Beaufort "Tri-Command" Staff Directory
  - \* AFGE Locals 0429, 1951, and 2796

### **ABOUT RECRUITMENTS THROUGH DEPT OF NAVY'S "CHART"**

#### **HOW DO I APPLY FOR CIVIL SERVICE JOBS IN NAVY AND MARINE CORPS USING "CHART"?**

- \* You must submit your resume' to the CHART database in order to apply and be considered for CHART job announcements. It is FAR PREFERABLE to get your CHART resume' in the RESUMIX database NOW rather than waiting for a particular position to become vacant.
- \* When you log into CHART, use the following format for your new password; 2 upper case letters, 2 lower case letters, 2 numbers, 2 special characters. Passwords must be 9 to 12 characters in length. You will be asked to change your password every 60 days.
- \* Frequently check the CHART website for additional information regarding the effective date of the change. The website address is: <https://chart.donhr.navy.mil>.
- \* Log into your CHART account, click on MY RESUME and review each section of your resume to ensure it is complete and up-to-date. New choices are being added to some of the menus.
- \* After you have made sure your resume is complete, click on SEARCH FOR JOBS to find a new job opportunity announcement you wish to apply for.
- \* SUBMIT your updated resume.
- \* Use the APPLY NOW feature to use your updated resume already on file to apply to additional announcements. The APPLY NOW feature will work for any announcement except those where the announcement number ends in -DE or -NR.
- \* Be sure to read the Quick Tips and FAQs that are posted within CHART. These provide detailed information about how to use CHART to search for and apply to DON announcements.
- \* Need to know what the qualifications are for a job you're interested in? Or do you need help in finding out the right words and terminology to use in your CHART resume'? Try going to the [www.opm.gov](http://www.opm.gov) website and looking at terms used in the classification standards and qualification standards for the series and grade level of the position(s) you're interested in.

### **WHAT ELSE DO I NEED TO KNOW ABOUT "CHART"?**

- \* Open-continuous announcements (which start with "DON") are for ALL of the Department of Navy.
- \* When the HRSC--SE needs to announce a position that's not covered by a Navy-wide open continuous announcement, a stand-alone announcement open for a specified period of time will be published. Stand-alone announcement numbers will start with EA, SE, or NW.
- \* Your resume will remain active in CHART for 6 months and you can submit it to apply to the new announcements.
- \* Be sure to include the CORRECT SERIES of the position(s) for which you want to be considered. Failure to include the correct series may be a "fatal screen out" factor for further consideration.
- \* Be sure to include the LOWEST GRADE LEVEL OR PAY you are willing to accept. Some employees have shown the desired grade level or pay only to learn, too late, that doing so automatically screened them out of further consideration for lower-graded positions in which they would have been interested.
- \* Use slashes ( / ), not dashes ( - ), when entering dates in your CHART resume'.
- \* If you go into MY STATUS in CHART, it will say that your resume has been submitted for a specific job and gives the job location number, but not the actual location. You can find out what the actual location of the job is by contacting the Employment Information Center at DSN 245-5733 or by contacting the Webmaster at the bottom of any e-page in CHART. OR you can go to [www.neds.daps.dla.mil/Directives/notices/5400\\_3.pdf](http://www.neds.daps.dla.mil/Directives/notices/5400_3.pdf) (the Standard Navy Distribution List, Shore Address Listing); push Ctrl + F keys; type in the job location number and it should highlight the command. The number is actually the Unit Identification Code but the listing is not all inclusive. For instance: 00263 is for the MCRD but that number is not in there.
- \* To find ALL civil service jobs being filled in the "Tri-Command", go to the CHART website and click on "SE" (for southeast) and ALL of the announcements appear.

If you have any "tips" that you've learned about CHART, please let us know and we'll be glad to publish them!

### **WONDERING WHY YOU DIDN'T GET REFERRED FOR A CIVIL SERVICE JOB?**

Effective immediately, the Dept of Navy Employment Information Center is addressing issues related to qualifications and non-referrals. If you have questions about why you weren't referred for a civil service job or if you received a notice that you were not qualified to for a civil service position in CHART, you can forward your inquiry to the Employment Information Center by using one of the methods listed below.

Applicants can send their inquiries through the Contact the Webmaster Link located at the bottom of the CHART home page, <https://chart.donhr.navy.mil> or they can call 1-800-378-4559 or DSN 245-5733.

The hours of operation for the Resume Intake and Employment Information Center are Monday through Friday 9:00AM TO 8:00 PM EST.

**ABOUT RECRUITMENTS THROUGH THE  
U.S. OFFICE OF PERSONNEL MANAGEMENT  
Delegated Examining Unit (DEU) PROCESS**

Some civil service positions are filled by the "DEU" recruitment process, especially positions that are hard-to-fill through with current civil service employees or other eligible candidates through "CHART".

To see (and apply) for jobs being filled through "DEU" at ALL Federal government agencies, go to [www.usajobs.opm.gov](http://www.usajobs.opm.gov). Be sure to follow the application instructions on the individual job announcement carefully as there are often different application processes at different government agencies!

For civil service positions being filled through the "DEU" process in Dept of Navy / U.S. Marine Corps only, you can also go to <https://chart.donhr.navy.mil>.

**ABOUT RECRUITMENT OF VETERANS**

We get a lot of questions from applicants for civil service employment that are currently on or have previously been on active duty military service. Applicants for civil service positions who have active duty military service...

- May have civil service "status" and be eligible for recruitment through CHART under the Veterans' Readjustment Act (VRA) or the Veterans' Employment Opportunity Act (VEOA).
- May be entitled to "veterans preference" for recruitment through OPM's DEU

Additional information about VRA / VEOA eligibility and Veterans Preference can be found at <http://www.opm.gov/veterans/html/vetguide.asp#6>  
<http://www.opm.gov/veterans/html/vetguide.asp>.

**VETERANS' PREFERENCE ELIGIBILITY UPDATE**

Did you serve in active duty for more than 180 consecutive days, other than for training, any part of which occurred during the period beginning 11 Sep 01? If yes, you may be eligible for veterans' preference under the Fiscal Year 2006 National Defense Authorization Act.

If you believe you meet the requirements for this new veterans' preference eligibility, check the Veterans' Preference Advisor. Update your resume (under U.S. military service section) and additional data sheet (under veterans' preference section) as applicable and submit them by applying for our open announcements.

To be considered, your resume and additional data sheet must be received by the announcement cut-off/closing date. \*\*\*\*

**ABOUT NAF JOBS WITH  
MARINE CORPS COMMUNITY SERVICES -- SOUTH CAROLINA (MCCS-SC)**

For information about NON-APPROPRIATED FUND (NAF) positions with MCCS-SC at Parris Island and Marine Corps Air Station Beaufort, go to <http://www.usmc-mccs.org/employ/jobvacs.cfm#sc>.

Please direct any questions concerning NAF positions to the MCCS-SC Personnel Office listed in the website.

**ABOUT CIVIL SERVICE JOBS  
IN OTHER MILITARY DEPARTMENTS AND AGENCIES  
IN THE DEPARTMENT OF DEFENSE**

For information about and to apply for civil service positions at other military departments and agencies in the Department of Defense, go to the following websites and follow the instructions.

For U.S. Army civilian jobs: [www.cpol.army.mil/](http://www.cpol.army.mil/)  
<http://cpol.army.mil/library/employment/jobkit/>

For U.S. Air Force civilian jobs: <http://www.afpc.randolph.af.mil/>  
<http://ask.afpc.randolph.af.mil/>

For civilian jobs in Defense agencies (e.g., Defense Information Systems Agency, Defense Intelligence Agency, Defense Logistics Agency):  
<http://hrd.whs.mil/documents/dept44/Job%20kit.htm>

**ABOUT OVERSEAS CIVIL SERVICE JOBS**

For information about civil service jobs overseas, go to <http://federaljobs.net/overseas.htm>

**ABOUT FEDERAL CIVIL SERVICE EMPLOYMENT**

For information about Federal Civil Service employment in general, go to  
<http://usgovinfo.about.com/bljobs.htm>

**ABOUT NAVY/MARINE CORPS SPOUSE JOB RESOURCES**

There is a wealth of great job-hunting information for dependent spouses of military members on the web. Just click <http://www.military.com/spouse>.  
[Military Spouse Career Center Job Search](#)

Search the Department of Navy (DoN) Civilian Human Resources online  
<https://chart.donhr.navy.mil> for civilian jobs that make a difference to our country and the world.

Search Federal civil service vacancy announcements for jobs throughout the Federal government at the U. S. Office of Personnel Management job listing online at  
[www.usajobs.gov](http://www.usajobs.gov).

**ABOUT CIVIL SERVICE BENEFITS**

Current civilian employees have TWO ways to access general and personal benefits information, to get retirement estimates, and to make changes for health, life and Thrift Savings Plan (TSP).

Employees can talk to a Benefits Line representative at 1-888-320-2917 Monday thru Friday 7:30 a.m. to 7:30 p.m.

Or employees can use the automated Employee Benefits Information System (EBIS) 24 hours a day, 365 days a year by clicking on the following website:  
<https://www.civilianbenefits.hroc.navy.mil/>

Need help with EBIS? Contact the BENEFITS LINE representatives at 1-888-320-2917 who can help you set up an EBIS account and navigate the EBIS web page.

### **ABOUT THE THRIFT SAVINGS PLAN (TSP)**

As of 1 July 2005, TSP enrollment and changes can be done at any time! through the Employee Benefit Information System (EBIS) on-line benefit management website at <https://www.civilianbenefits.hroc.navy.mil/>

For more information about TSP, you can go to <http://www.tsp.gov/>. OR, for enrollment assistance and questions, you can call the ThriftLine or the TSP Service Office, toll free, at (877) 968-3778 (1-TSP-YOU-FRST)

### **ABOUT THE CIVILIAN EMPLOYEE ASSISTANCE PROGRAM (CEAP)**

The Civilian Employee Assistance Program (CEAP) is a confidential program to help you get professional support for any personal concerns that may be causing problems in your personal life, your health, your job, finances, and your relationships with family and friends.

At no cost, any current civil service or NAF employee at any Marine Corps or Navy command in Beaufort SC can contact a professional CEAP counselor, any time "24/7", for private consultation, assessment, and referral to specialized resources in the community where you live for additional support and assistance. Every CEAP counselor is a professional licensed in South Carolina and selected by GHE HealthCare, an established and successful provider of Employee Assistance Programs.

To contact a CEAP counselor, simply call (toll free) 1-866-443-3277 (1-866-GHE-EAPS). For more information about the "Tri-Command" Civilian Employee Assistance Program or to contact a CEAP counselor by e-mail click on <http://www.federal solutions.com/beaufortsc/>.

### **ABOUT EMPLOYMENT VERIFICATION**

The use of this system is mandatory for all Navy civilian employees for business matters that require verification of your civil service employment!

The toll free Work Number © Customer Service Center is 1-800-996-7566, Monday-Friday, 7am-8pm CST.

#### **When you use it ...**

Anytime you need to have your employment or salary verified, such as when you apply for an apartment lease, car loans, mortgage, and other major loans.

#### **Who receives the information ...**

Any organization (your bank, loan or credit institution, a background checking company, or even a prospective employer) that you authorize can obtain this information by calling the "The Work Number for Everyone" or visiting <http://www.theworknumber.com> once you give them a salary key.

#### **Getting a salary key ...**

Dial 1-800-IMP-AUTH (1-800-367-2884) or go to <http://www.theworknumber.com>. You can obtain up to three salary keys. If unused, they will expire after six months. When prompted enter: Department of Defense Code: 10365; Your Social Security Number and your 4-digit Pin: Month and Day of Birthday (MMDD) format, for example March 27 would be entered as "0327". Some employees may not be able to access The Work Number by entering the four-digit, numerical month/day (MMDD) of birth as the default PIN. You should still be able to access the system by entering the four-digit, numerical month/year (MMYY) of



birth as your PIN. Then change your PIN to any 4-8-digit number. Receive your salary key ... If using the telephone, have a pen and paper handy so you can write down the salary key (a six-digit number that will be voiced to you.) If using the Internet, the salary key will be shown to you. Simply give this number to the organization requesting the employment or salary verification.

#### Types of employment verification...

BASIC: Verifies that you are an DOD employee, spells your name, and provides your most recent start date, how long you have been employed and your job title.

BASIC PLUS: In addition to above, provides current salary information.

FULL: This option provides all of the above in addition to your gross earnings YTD and your salary history for the prior two years if available.

### **ABOUT WHAT TO DO WHEN A CIVIL SERVICE EMPLOYEE IS INJURED ON-THE-JOB**

#### Step 1

First, obtain any needed medical treatment. If the employee needs to be stabilized before being transported, call 911. If the employee can be transported, the employee can see a medical provider of his or her own choosing.

It is extremely important that the employee (or the employee's supervisor) contact the staff of the Injury Compensation Program Administrator (Mary Turpin or Anita Isom) located at Camp LeJeune, NC as soon as possible to notify them of the injury at their toll free number 1-866-848-6664, Option 2. They can also be reached at DSN 751-5363 (commercial 910-451-5363). Instructions appropriate to the nature of the injury and the employee's condition will be provided.

If the accident occurs during working hours and once notified, staff at the ICPA office can fax a Form CA-16 authorizing medical treatment to the medical provider chosen by the employee.

As soon as possible after the injury occurs, the employee should complete a CA-1 form (available from the local HR office or on-line at <http://www.dol.gov/esa/regs/compliance/owcp/ca-1.pdf>.) and FAX it to the ICPA office at DSN 751-3509 (commercial 910-451-3509). It is imperative that the employee correctly completes sections 9-15 of the CA-1 with special attention and care to section 13, Cause of Injury, and section 14, Nature of Injury.

If the employee is unable to complete the CA-1, the supervisor can complete and sign the form for the employee.

Page 2 and the bottom of page 4 MUST BE completed by the supervisor within 10 days of the injury.

#### Step 2

When an employee is injured on-the-job, the supervisor is also required to complete a Safety Incident Report and submit it to the Safety Officer as soon as possible.

All bills from the service provider's office for treatment related to the on-the-job injury must be submitted BY THE SERVICE PROVIDER to the Department of Labor on Form UB92 or a Form 1500, or Workers Compensation will not approve payment.



If an employee is seen at a private medical provider, the injured employee will be asked for the name of the provider. The provider is the Department of Labor (DOL).

### Step 3

If there is lost time from work as a direct result of the injury, the time off from work should be shown as Continuation of Pay (COP) for up to 45 partial or full days.

When a supervisor is completing an employee's time sheet for the first day of the Injury, it should be coded LU. If the employee is still out from work due to the injury, the time-sheet should be coded LT for Continuation of Pay (COP) for up to 45 days. The employee MAY elect, however, to use his or her own accrued leave rather than using COP.

A CA-7, Claim for Compensation, should be submitted to the ICPA every two weeks for DOL to pay the employee while out because of injury.

If assistance is needed to complete any forms or to fax information to the ICPA Office, Camp LeJeune NC, please contact Maggie Watson, HRO, Parris Island, 843-228-3690, fax (843) 228-4787; or any HRO staff member.

### **ABOUT THE NATIONAL SECURITY PERSONNEL SYSTEM (NSPS)**

Implementation of the National Personnel Security System (NSPS) continues to move forward in the Department of Defense.

Deployment of NSPS for non-bargaining unit, General Schedule employees at MCRD Parris Island, MCAS Beaufort, and 6th Marine Corps Recruiting District will be in NSPS Spiral 2.0. Spiral 2.0 is scheduled to deploy on 3 FEBRUARY 2008.

A Tri-Command NSPS Steering Group has been formed and has been meeting regularly to develop plans for implementing NSPS Spiral 2.0 next year. All members are focused on the importance of and need for extensive training for affected employees as well as their supervisors, managers, and other key Command officials who will be involved in the implementation and administration of NSPS. Members are also focused on learning from the experience of other Commands and activities who will have already implemented NSPS Spirals 1.1, 1.2, and 1.3 so that we can learn from them to make the transition smoothly for everyone involved at the Tri-Command.

For more information about NSPS, click <http://www.cpms.osd.mil/NSPS/index.html>. For an introduction to the "nuts and bolts" of NSPS, check out the on-line training program "NSPS 101" at <http://www.cpms.osd.mil/NSPS/index.html> (click on NSPS 101 in the box on the right side of the page).

To subscribe to the NSPS e-newsletter published by Dept of Navy, NSPS NEWS, click [mailto:join-nsps\\_news@venus.lyris.net?subject=join-nsps\\_news](mailto:join-nsps_news@venus.lyris.net?subject=join-nsps_news).

### **ABOUT THE NEGOTIATED AGREEMENT BETWEEN THE UNITED STATES MARINE CORPS AND AFGE COUNCIL 240**

The Master Labor Agreement (MLA) covering the civil service (appropriated fund) bargaining units represented by AFGE Local 0429 at Marine Corps Recruit Depot Parris Island and AFGE Local 1951 at Marine Corps Air Station Beaufort is in effect as of 15 November 2005.

A copy of the new MLA is maintained and can be accessed at / printed from:  
[www.quantico.usmc.mil/download.aspx?Path=../Uploads/Files/Counsel\\_Master%20Labor%20Agreement.doc](http://www.quantico.usmc.mil/download.aspx?Path=../Uploads/Files/Counsel_Master%20Labor%20Agreement.doc)

HRO has a limited number of hard copies of the new MLA printed. If you are a bargaining unit employee or a supervisor/manager of a bargaining unit employee and would like a hardcopy of the new MLA, please contact any HRO staff member, leave your name and work telephone number with your request.

**ABOUT HRO BEAUFORT "TRI-COMMAND"**  
**(A satellite of Marine Corps Civilian Human Resources Office -- Southeast Region)**

**Alphabetical Directory of HRO Staff Members**  
**Commercial Area Code for all numbers is 843-; DSN prefix is 335-.**  
**MAIN HRO NUMBER: 228-2217**

(Follow prompts for the staff member you'd like to contact or to get other information.)

Antonacci, Caterina	Staffing Specialist MCAS Branch Office, 228-7272
Bernthal, Barbara	Staffing/Classification Spec PI Office, Bldg 286, 228-2378
Brandau, Nancy	Director PI Office, Bldg 286, 228-2203
Golson, Cynthia	EEO Manager PI Office, Bldg 286, 228-2647
Oliver, Cynthia	HR Programs/Workers Comp PI Office, Bldg 286, 228-4180
Owen, Nick	Employee/Labor Relations Spec PI Office, Bldg 286, 228-2185
Sofaly, Sheila	Staffing/Classification Spec BNH Branch Office, 228-5574
Watson, Magdalene	HR Assistant PI Office, Bldg 286, 228-3690
Witmer, Norm	Labor/Employee Relations Spec MCAS Branch Office, 228-7090

Please provide your feedback about HRO support and services at  
[http://ice.disa.mil/index.cfm?fa=card&service\\_provider\\_id=84374&site\\_id=337&service\\_category\\_id=33](http://ice.disa.mil/index.cfm?fa=card&service_provider_id=84374&site_id=337&service_category_id=33)

**ABOUT AFGE LOCAL 0429**

(Representing the appropriated fund bargaining unit at MCRD Parris Island;  
Non-appropriated fund bargaining unit MCCA-SC, MCAS Beaufort)

President	Connie Coaxum Motor T, 228-2222 <a href="mailto:constance.coaxum@usmc.mil">constance.coaxum@usmc.mil</a>
Vice Pres	Fred Dawson Motor T, 228-2222 <a href="mailto:fred.dawson@usmc.mil">fred.dawson@usmc.mil</a>
VP/(GS)/Steward	Ethel Bryant Supply, 228-2645 <a href="mailto:ethel.bryant@usmc.mil">ethel.bryant@usmc.mil</a>
VP (WG)	Sue Partridge Motor T, 228-2222 <a href="mailto:susan.partridge@usmc.mil">susan.partridge@usmc.mil</a>
VP (NAF)	Sadie Middleton Semper F MCCA-SC, 228-7010 <a href="mailto:sadie.middleton@usmc-mcca.org">sadie.middleton@usmc-mcca.org</a>
Chief Steward	Melvin Bobian Facilities Maintenance, 228-3633 <a href="mailto:melvin.bobian@usmc.mil">melvin.bobian@usmc.mil</a>

Sec/Treas/Steward	Gloria Houston CDC MCCC-SC, 228-4618/7290 <a href="mailto:houstongm@usmc-mccs.org">houstongm@usmc-mccs.org</a>
Safety Rep/Steward	Michael Edmonds Facilities Maintenance, 228-2452 <a href="mailto:michael.edmonds@usmc.mil">michael.edmonds@usmc.mil</a>
Steward	Julius Hardee Motor T, 228-2222 <a href="mailto:julius.hardee@usmc.mil">julius.hardee@usmc.mil</a>
Women's Coord	Marie Chisolm Supply, 228-3069 <a href="mailto:marie.chisolm@usmc.mil">marie.chisolm@usmc.mil</a>
Steward/ Sgt-At-Arms	Gussie Smith Motor T, 228-2222 <a href="mailto:gussie.smith@usmc.mil">gussie.smith@usmc.mil</a>
Steward	Louis Ramsey Fire Dept (B), 228-3637 <a href="mailto:louis.ramsey@usmc.mil">louis.ramsey@usmc.mil</a>
Steward	Troy Morgan Fire Dept (A), 228-3637 <a href="mailto:troy.s.morgan@usmc.mil">troy.s.morgan@usmc.mil</a>
Steward	Gardenia Wrigh Billeting, 228-4331 <a href="mailto:gardenia.wright@usmc.mil">gardenia.wright@usmc.mil</a>
Steward	Charlene Holmes Dry Cleaners, 228-6107 <a href="mailto:charlene.holmes@usmc.mil">charlene.holmes@usmc.mil</a>
Steward	Carol Jenkins Veterinarian, 228-3317 <a href="mailto:carol.jenkins@usmc-mccs.org">carol.jenkins@usmc-mccs.org</a>
Steward	Cynthia Scott Commissary (DECA), 228-2679

### **ABOUT AFGE LOCAL 1951**

(Representing the appropriated fund bargaining unit at MCAS Beaufort/MCCS-SC)

President	Brian Leonard Union Office, 522-1513 <a href="mailto:brian.m.leonard@usmc.mil">brian.m.leonard@usmc.mil</a>
Vice Pres	Robert Cooney Air Traffic Control, 228-6230 <a href="mailto:robert.cooney@usmc.mil">robert.cooney@usmc.mil</a>
VP	Barbara Flowers LB Schools, 846-6100
Sec/Treas/Steward	Pearlie Chaplin PW Maint Control, 228-7441 <a href="mailto:pearlie.chaplin@usmc.mil">pearlie.chaplin@usmc.mil</a>
Chief Steward	Kenneth Padgett Fire Dept, 228-7339 <a href="mailto:kenneth.padgett@usmc.mil">kenneth.padgett@usmc.mil</a>
Steward	Ella Powell MCCS-CDC, 228-7290 <a href="mailto:Ella.Powell@usmc-mccs-org1">Ella.Powell@usmc-mccs-org1</a>
Steward	Debra Bennett Comptroller, 228-7505

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### **WHAT WOULD YOU LIKE TO SEE IN THE Civil Service Vacancy Listing "Plus"?**

Our goal in publishing this announcement is to provide civil service employees, people who are interested in civil service employment, and supervisors with updates and quick references on many areas of interest concerning civilian human resources in the Beaufort SC "Tri-Command". We WELCOME your suggestions and comments about the information that's already included in this publication, information that you would like for us to include, the format, how it's published, or anything else!

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